

**Long Term Support Planning Committee**  
**Approved Meeting Minutes for**  
**February 17, 2010**  
**Door County Government Center – Chambers Room**

**Members Present:** Nancy Bemmann, Chairman; Ben Meyer, Roger Tepe, Tom Krueck, Nancy Taylor, Joseph Krebsbach, Mike VanEss, Rhonda Kolberg, Paul Kok, Betty Stanecki, Carol Babb, Lynn Mattke, Patti Ligman, Michael Brecke, and Karen Kasten. **Members absent from the meeting:** Christy Wisnewski and Bev Knutson.

1. Committee Chairman, Nancy Bemmann called the meeting to order at 1:59 p.m.

2. **Adoption of Agenda:** Motion made by Rhonda Kolberg and seconded by Ben Meyer to accept the agenda as submitted. Motion carried unanimously.

3. **Public Input and Committee Response:** Betty Stanecki reported that she is still taking care of and visiting her family members.

Patti Ligman stated that she has been approached by community members and asked about a public transportation / busing system. Roger Tepe briefly discussed the topic and indicated that a more in-depth report would be given later on in the agenda.

Tom Krueck indicated that he has been receiving phone calls about the services he currently receives. These calls are generated from competing companies, who may be trying to solicit him as a customer.

Paul Kok would like Committee members to be aware of and to look at ways to address the stigma of individuals with a disability. He shared a story of an individual with a disability that was harassed at his / her place of employment. That particular party left their place of employment because of the harassment received.

4. **Consumer Reports:** No reports were given.

5. **Review and Approval of Minutes of May 20, 2009 LTS Committee Meeting:** A motion was made by Tom Krueck and seconded by Roger Tepe to approve the minutes of the August 19, 2009 Long Term Support Planning Committee. Motion carried.

6. **Fiscal Reports:**

a. Joe Krebsbach, Director of Community Programs, apologized as he did not have a report prepared for this meeting.

b. Michael VanEss, Supervisor of the Long Term Support Unit, presented tentative figures to the Committee members on the various programs used in the unit for 2009. Each of the categories is doing well and the unit is doing their best to try to maximize CIP II spending. Any funds not spent will be returned to the State.

A Committee member asked what Community Relocation Initiative (CRI) was. Mike indicated that CRI funds are used for relocating clients out of nursing homes and into less restrictive settings.

No action was taken.

## 7. Old Business:

a. Aging and Disability Resource Centers and Family Care Update. Roger Tepe updated the Committee on a small re-organization of the Social Services Department – Michael VanEss is now the supervisor of the Long Term Care Unit; and Bev Knutson is now a full time supervisor at the Senior Resource Center.

ADRC – There have been talks with Kewaunee County about a joint ADRC, however, Kewaunee County is looking at partnering up with Manitowoc County. Door County is still moving forward with an ADRC, but as a single county ADRC.

Family Care – A lot of activity has taken place since the last Long Term Support Planning Committee meeting. The seven (7) county consortium has hired a planning director – Rolf Hanson. They are in the process of hiring a fiscal manager and an administrative assistant. Mr. Hanson has been running similar programs in Minnesota and he comes with a wide range of skills. Mr. Hanson has met with the Directors and has come to Door County and met with Roger Tepe, Mike VanEss, Bev Knutson, and Joe Krebsbach. Office space is being leased through the incubator program at NWTC in Green Bay until a permanent office is set up.

Shortly after the April elections, stakeholder meetings will begin, including meeting(s) with the County Board. The next step would be bringing forth resolutions for County Board approval. The resolutions presented to the Door County Board will be the same resolutions presented in the other six (6) counties. All seven (7) counties must pass the same resolution. By fall of 2010, the organization charter for NEW Family Care should start taking shape. Other Managed Care Organizations are running into deficits as they roll out / expand Family Care in new counties. They either do not have adequate reserves or they are not building their reserves (savings account) as fast as they should.

With the roll out of Family Care, some providers are disputing rates set by Family Care. The rates set by Family Care are based on an assessment of an individual's needs versus a provider's (facilities) charges for care. The State has temporarily suspended a program option with Family Care – IRIS, due to the program being capped at its maximum. IRIS is a program where the client is allowed to self-direct their own services – meaning that clients sign contracts directly with providers of their choice, rather than with the Managed Care Organization; and if any problems arise, the client deals with the provider directly.

A discussion took place regarding surveying clients on the quality of services delivered by providers contracted with the County. A Committee member, who receives services, wanted to know why he was not asked for his opinion on the services he was receiving. Mike VanEss indicated that his unit does a yearly survey and he will be looking at it to add / revamp questions about service providers.

b. Memory Care Connections. Mike VanEss shared a report prepared by Christy Wisniewski. A copy of that report is attached.

c. Report on Transportation Consortium. Roger Tepe updated the Committee members on the current status of a fixed route transit (bus) system. The Department of Transportation (DOT) thought that Sturgeon Bay did not have a sufficient population base to support a fixed route busing system. It was suggested to look at a shared ride taxi program instead. This program, along with Senior Resource Center, American Red Cross, and the Sunshine House, would be subsidized through 85.21; 5311; and 85.20 transportation funding. A flat rate would be charged for a one way ride and anyone could use this service. Two (2) taxis would be running Monday – Friday and one (1) on Saturday and Sunday. Rides would be provided within the city of Sturgeon Bay and a small radius outside of the city. There is a possibility of going larger (4 taxis), but we would want to make sure that there is sufficient funding in our DOT grant to support a larger service. The shared ride taxi program, if it goes according to plan, could start as early as August 2010. The services for this program would be contracted out with strict reporting / operational guidelines.

No action was taken.

#### **8. New Business:**

a. COP Plan Updates: Michael VanEss presented his 2010 COP Plan Update to the Committee members. This plan is required by the State and is done every year. Mike pointed out that he is requesting a higher care management rate for 2010 - \$73.09. The care management rate for 2009 was \$71.86.

Joe Krebsbach reported that his department has also requested an increase in the care management rate for 2010 - \$81.00. His department is also requesting technical assistance from the State.

A motion was made by Michael Brecke and seconded by Ben Meyer to approve the 2010 COP Plan Update as submitted and to be supplied to the State. Motion carried unanimously.

b. Exceptional Expense Funding Request: Michael VanEss presented a COP High Cost Request for a client. The client is requesting assistance with construction and installation of a ramp. The total cost of this expense would be \$3,169.20. A motion was made by Lynn Mattke and seconded by Joe Krebsbach to approve the COP Exceptional Expense request. The motion carried unanimously.

#### **9. Case Management Reports:**

a. Status of waiting lists. Michael VanEss stated that there are currently 27 clients on the waiting list and his unit is currently working on removing five (5) clients from that list. Mike also received information from the State that Door County has five (5) Nursing Home Diversion slots available.

Mike reported to the Committee members that this year the County will be setting the rates for the local CBRF's (Community Based Residential Facilities). Room and Board costs are based on three (3) numbers: HUD Efficiency Rate, maximum FoodShare allocation (80% of food costs) and an additional 20% added to that food allocation. These figures compute to \$717.00 a month. Care and Supervision costs are based on data in the Long Term Care Functional Screen. The combined rates for Room & Board and Care & Supervision have three (3) levels - \$1,850.00, \$2,400.00, and \$2,900.00 per month. Most of the Door County CBRF's have accepted the new rate structure with the exception of one. Mike is currently in discussions with this Provider to come up with a solution. This rate structure is very generous when comparing it to the Family Care rates that will be implemented when that program rolls out. By setting up this rate structure, it will free up COP funding, making that available to others.

No action was taken.

**10. Correspondence.** No correspondence was presented. Mike VanEss took time to thank Chairman Nancy Bemmann as this was her last Long Term Support Planning Committee meeting. Nancy is not seeking re-election to the County Board for 2010 – 2012; and the Chair of this committee needs to be a member of the County Board.

**11. Next meeting:** The next COP/LTS Committee meeting has been scheduled for Wednesday, May 19<sup>th</sup>, 2010, at 2:00 p.m. in the Chambers Room at the Door County Government Center.

**12. Adjournment:** A motion was made by Michael Brecke and seconded by Nancy Taylor to adjourn the meeting at 3:32 p.m. Motion carried.

Respectfully submitted,

Christine Coulthurst  
Recording Secretary  
Door County Department of Social Services